



Catholic Education
Diocese of Parramatta

Senior Leadership positions Completion of Referee Assessment for applicant

By Parish Priest of Regular Worship

Dear Father

You have been nominated as a referee for this candidate's application for a Leadership position. Assessment of the "practising Catholic" criteria is a critical dimension in the recruitment and appointment process for school leadership positions.

I seek your comments on the **candidate's regular worship in your parish**. You are kindly asked to complete the attached reference form and return it to **Recruitment Officer** via email: appointments@parra.catholic.edu.au as soon as possible.

Thank you for taking the time to participate in this vital process and your support is greatly appreciated.

Yours sincerely

HR Officer
Catholic Education
Diocese of Parramatta

Regular Worship: It is understood that most school personnel may not be at their parish church for Mass every Sunday. On occasion, staff are required to attend their school parish, for example for Sacramental events. At other times may be on holidays, visiting family, may be unwell or have critical caring responsibilities. Please feel free to discuss with the applicant any questions or concerns you may have about acting as their Parish Priest referee.

* Applicants are asked to **not nominate the Parish Priest in their school parish** unless this is also their parish of regular worship.

CONFIDENTIAL PARISH PRIEST REFEREE FORM



Catholic Education
Diocese of Parramatta

Parish Priest Reference from Parish of Worship for SENIOR LEADERSHIP POSITION

Name of Applicant:	
Name of Parish Priest:	
Parish of Worship:	

Parish Priest to tick the appropriate boxes

Yes No Unsure

The applicant is someone who regularly worships in my Parish

PLEASE CHOOSE ONE OF THE FOLLOWING

I have no reservation recommending this applicant
for a leadership position within the Parramatta Diocese

OR

I have some reservations recommending this applicant
for a leadership position within the Parramatta Diocese

OR

I do not recommend this applicant for a leadership
position within the Parramatta Diocese

Comment (if desired):

Signature of Parish Priest:	
Address:	
Phone number:	
Date of completion:	